

BURLINGTON VILLA

RISK ASSESSMENT	
ACTIVITY: Visiting during COVID-19	ACTIVITY NO. 23
Location: Burlington Villa 15 Burlington Road, Nottingham, NG5 2GR	
HAZARDS	<ul style="list-style-type: none"> ▪ Spread of Covid19- Coronavirus
WHO MIGHT BE HARMED	<ul style="list-style-type: none"> ▪ Service Users ▪ Employee ▪ Employee's family members ▪ Visitor ▪ Visitor's Family members ▪ Anyone else who physically comes in contact with employee
CONTROLS REQUIRED	<ul style="list-style-type: none"> ▪ All visits to be booked in advance for specific day, time and length. ▪ Pre-visits questionnaire to be completed. ▪ Check in with the home prior to visit, to ensure the situation in the home has not changed. ▪ Be free of any COVID-19 symptoms on the day of the visit. ▪ Not be unwell on the day of the visit. ▪ Comply with the infection control measures, including a temperature test, mandatory hand hygiene, the use of PPE as required and social distancing requirements, remaining in the designated visiting area. ▪ Ensure that any gifts brought to give to the individual they are visiting can be sanitised, in line with relevant infection prevention and control [IPC] guidance. ▪ Only one visit to be conducted to one setting in a single day. This reduces the risk of any cross infection. ▪ Visitors should have no contact with other residents and minimal contact with care home staff (less than 15 minutes / 2 metres). Where needed, conversations with staff can be arranged over the phone following an in-person visit.

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CONTROLS REQUIRED (Cont.)

Hand Washing/Sanitisation

- When conducting the visit, individuals should minimise risk by only touching items that are essential usage items.
- All visitors to wash hands with soap and water or sanitiser before the visit and immediately after it.
- All visitors to dry hands with disposable paper towels.
- We encourage to protect skin apply cream regularly. [Available at the home]
- Gel sanitiser to be available where washing facilities not readily available.

Equipment and clothing cleaning

- Any items used in visit such as laptop, iPad, phone, pen to be transported in laptop bag, with cleaning and disinfecting of items and laptop bag with anti-bacterial wipes before and after visits.
- The clothes worn for the visit should be put on clean prior to the visits and washed after the visit.

Social distancing

- Social distancing measures should be observed during visit of at least 2m, passing of items between people should be put down for the other person to collect once the first person is a safe distance away.

PPE

- A nose and mouth covering should be worn between your car and the home.
- If practical it is advised to keep the covering in place throughout the visit.
- The face covering must be washed after the visit and before being used again. Disposable masks should be disposed after the visit.
- Face masks will offer some protection but not complete protection and therefore observation of the 2m social distancing is essential.

Symptoms of COVID-19

- If anyone becomes unwell with a new continuous cough or high temperature they should arrange a covid-19 test and inform the other party along with the home.

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	<p style="text-align: right;">Types of visits may occur</p> <p>Garden Visits [Weather permitted]</p> <ul style="list-style-type: none"> ▪ Relevant PPE measures and social distancing will apply ▪ Independent access to the garden will be needed to avoid visitors moving through the home setting to the garden. ▪ Garden furniture's will be cleaned prior and after the visits. <p>Designated areas within the home</p> <ul style="list-style-type: none"> ▪ A designated visiting area will be identified within the home that facilitates good ventilation, social distancing, ease of access by service users and limits visitors journey through the home. <p>In room visits</p> <ul style="list-style-type: none"> ▪ These visits may continue to be facilitated as appropriate, in line with national guidance in relation to essential / end of life visits to ensure the person can die with dignity and comfort, taking into account their physical, emotional, social and spiritual support needs. ▪ The range of visits made available will be negotiated between the Home Manager, our service users, our staff and their visitors.
Additional Controls and actions [from pre-visit questionnaire]	<ul style="list-style-type: none"> ▪ Pre - visit Questionnaire is completed ▪ All visits to be approved by the Home manager ▪ All visitor's temperature will be taken when they arrive on site and will be required to wear a face mask or face shield. ▪ Visitors should only be in contact with the person they are visiting. ▪ If there are any cases or concerns about the COVID-19 visitation will be cancelled.
Action by Who?	<ul style="list-style-type: none"> ▪ All actions to be completed by the person undertaking visits ▪ All staff ▪ Home Manager
Assessment of risk with existing control measures.	Medium

Completed by:	Name: Beata Smith-HM	Signature:	Updated: 20/09/2020
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